



Queen City ACHMM Chapter Meeting Minutes

Date: March 22, 2005

Time: 5:00 p.m.

Location: Radiator Specialty Company, Indian Trail, NC

Members In Attendance

See attachment 1 for attendance. We had one guest. Harry Hopes, Hazardous Materials Manager for CSX Corporation was invited by Ron Horton and joined our meeting. Harry is a CHMM.

Welcome and Call To Order

Jim Reece opened the meeting and welcomed everyone. Meeting was called to order at 5pm. Jim also thanked Radiator Specialty Company and Stuart Kerkhoff for not only hosting our chapter meeting and providing a tour, but also for providing a meal.

Topic: Reading and Approval of Minutes from Last Meeting

Susan Bostian read minutes from the 1/25/05 meeting. There were no comments, changes or additions.

Topic: Financial Update (Margot Rott)

The current balance in the chapter checking account is \$1279.78.

Topic: Officer / Committee Reports and Actions

Trent Dilworth offered to assist Ron Horton with the government affairs committee.

MCIC is offering their annual Hazardous Waste Compliance Workshops:

2005 Hazardous Waste Compliance Training for Generators

May 2, 2005	Charlotte, NC
May 10, 2005	Winston-Salem, NC
May 12, 2005	Raleigh, NC
May 17, 2005	Asheville, NC

Topic: Special Membership Committee

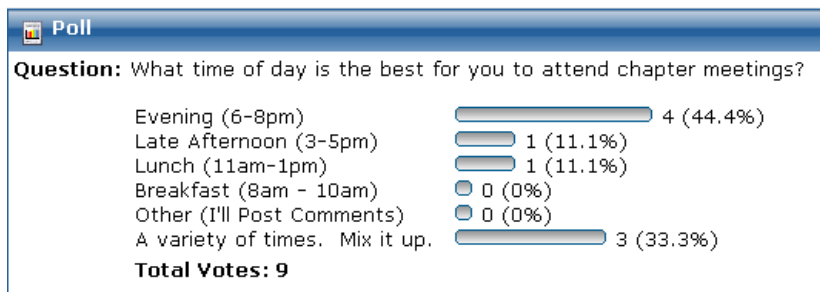
Phase 1 of our Membership Project has been completed. We set a goal to identify 100 contacts to mail an information letter and chapter brochure. Thanks to the efforts of Chuck Denny, Giorgina Franklin, Christina Field, Annie Richardson and Mike Phillips, we have identified over 350 contacts. Jim handed out a final list. Jim will be printing the letters, brochures and envelopes, assembling the package with the help of some volunteers, and mailing within the next 2 - 3 weeks. We will discuss at a later date if any further actions are needed.

Topic: Web Site Submission For National ACHMM Award update

Jim gave everyone a draft of the National ACHMM Award submission form. Comments should be given to Jim by April 1. Jim will submit the form by April 10. It must be submitted by April 30.

Jim mentioned again that members should try use the online discussion forum more. It's a good networking tool.

Recent results of our first poll indicates that most people prefer meetings in the evening (4 votes) followed by 3 votes for a variety of times. A new poll will be issued next quarter. Everyone was encouraged to participate.



Jim has not had a chance to continue work on the secure member profile section.

Topic: Open Forum (Any questions or comments from the group)

No questions or comments were received.

Topic: Announcement Of Next Meeting

The next chapter meeting will be on Tuesday, May 24 at 6pm. The location will be announced at a later date. Ms. Heidi M. McNulty (Mecklenburg Co. EPA) will give a presentation called "What Contributes to Outdoor Air Pollution in Mecklenburg County?" Announcements will be sent out closer to the meeting date.

Plant Tour: Radiator Specialty Company – Stuart Kerkhoff

Radiator Specialty Company is a manufacturer of automotive chemicals. They began operations at the Indian Trail Facility in 1972 manufacturing Engine Brite Engine Degreaser in aerosol form. Over the years, the facility expanded to include 9 production lines. Key products lines include Engine Brite, Liquid Wrench, Puncture Seal and Gunk Green. They also make general purpose cleaners, wax bowl rings, extruded hose, plumbing and hardware pieces. The hazardous materials management processes observed include the 90 day hazardous waste storage room, satellite accumulation areas, groundwater recovery and treatment system, shipping department, Raw Material Tank Farm, universal waste storage area and impoundments which are closed like a landfill.

Action Items: (To be added to master action register)

Responsible Person	Description	Due Date
	None	

Adjournment

The meeting adjourned at 7:00 p.m.