



Queen City Academy of Certified Hazardous Materials Managers

MEETING PLACE AND TIME:

US National Whitewater Center
Charlotte, NC
April 8, 2008
3:30 pm – 6:30 pm

TOUR

Members met at 3:30 for a guided tour of the US National Whitewater Center. The tour was lead by Kristina Kuehnel, Director of Operations.

WELCOME AND CALL TO ORDER

Christina called the Queen City Chapter meeting to order after the tour. Cindy Moss from Charlotte Mecklenburg School System was a guest at the meeting and was introduced to the chapter members.

MEETING DISCUSSIONS

- Margot read the minutes from our last meeting held on February 4 and the minutes were approved.
- Financial update was given by Annie Richardson. The Chapter balance is \$3887.34.
- Officers Reports and Committee Actions
 - Federal Tax Status
 - Stuart learned that we used our state tax ID to apply for federal EIN. Stuart obtained a Federal ID and submitted that information. We should hear back any time.
 - CHMMunity
 - Christina met with CMS and gave them a draft of our Hold Harmless Agreement, which she had drafted with assistance from a lawyer. Cindy Moss indicated that Peter Gorman had read the agreement and that he would sign it and return a copy to us.

Christina looked into the cost of obtaining liability insurance for the Chapter. The cost is ~\$1500. However that only covers the board members. Members at large may need to determine if their homeowner's policy or an additional umbrella policy will cover them in the event of an accident.

Cindy Moss stated that the membership will have to register as a volunteer with CMS. There is an on-line form that can be used. Cindy will get the

name of a contact from CMS who will serve as our contact for the CHMMunity project.

Cindy also gave a brief talk on the National Science Teachers Association fall conference in Charlotte on October 29. There is an opportunity for the Chapter to have a booth at the conference.

Other volunteer opportunities for the Chapter include:

- Chemical prep room inventory and storage examination
- Assist with chemical training for teachers in August
- Science Fair/Science Olympiad mentors, coaches, judges
- Mentors for chemistry teachers

We can contact Cindy at cindy.moss@cms.k12.nc.us

- New Webmaster
 - James Willard has agreed to maintain the website for the chapter. He would like to have a backup. The board discussed offering an internship to a high school student. Giorgina Franklin is checking with Phillip O'Barry High School to find interested individuals.
- Operational Plan Update

The Operational Plan is about 99% complete. We have confirmed the tour for our next meeting at Jacobson Textron Plant. It is a lawn care equipment plant located near Carowinds.
- Vote on revised by-laws
 - Stuart discussed the three changes that were made to the Chapter by-laws. 1) Changed the definition of quorum from 5 board/3 general members to 3 board/5 general members in order to have a vote. 2) Changed the number of voting positions on the board from 8 to 7 (Immediate Past President is no longer a vote) in order to prevent a tie. 3) Increased the term for Directors-at-Large from 1 year to 3 years. The chapter voted to accept these changes to the by-laws.
- Discussed a NC Chapter reunification plan that has been proposed by an individual in the Piedmont Chapter. Christina attached a brief discussion of the plan to the agenda. The Chapter discussed the pros and cons and agreed that we do not want to unite into a single chapter for North Carolina. A discussion was held concerning having a joint meeting once a year and rotate the location between the three chapters.
- A brief discussion was held concerning the criteria for nominating someone in the Queen City Chapter for a Champions of Excellence Award at the National Meeting. A list of 8 criteria was distributed to members. If anyone can show they meet 5 of the 8 they need to contact someone on the board for nomination.

The meeting adjourned around 6 pm.